

City Bar Central's Community Guidelines

Welcome to City Bar Central, the City Bar's online community forum. This is a place where you can connect with other members of your committee, exchange information, work on documents and other joint projects, and generally keep in touch with other committee and City Bar members. We encourage you to engage, comment and post. These guidelines apply to all content you contribute as part of the Communities, including your profile, and are designed to help make participation for everyone a positive experience.

To ensure everyone can enjoy our community, we ask that when you post, you keep in mind the following:

- All activity on City Bar Central is subject to the City Bar's [Member and Visitor Conduct Policy](#).
- We do not permit defamatory, indecent, offensive, profane, discriminatory, misleading, unlawful, or threatening comments.
- Personal attacks, spamming, name-calling, trolling and abuse will not be tolerated.
- We reserve the right to delete comments at our discretion and block any repeat offenders.
- We will remove content that is fraudulent and deceptive.
- Coordinated group attacks will not be tolerated.

- Do **not** post personal information such as home addresses, phone numbers or email addresses.
- We reserve the right to remove members.
- Post only information that you are comfortable with others seeing — and knowing — about you.
- Do not post material that:
 - Is unlawful, harmful, threatening, abusive, harassing, slanderous, obscene or sexually explicit, defamatory, libelous, or that violates anyone's privacy or publicity rights;
 - Discriminates against, degrades or intimidates an individual or group on the basis of sex, gender, sexual orientation, gender identity or gender expression, race, color, religion, ethnicity, country of origin, age, disability, marital status, citizenship, genetic predisposition, carrier status or other characteristic protected by law;
 - Is false, deceptive, misleading or deceitful; or
 - Is not relevant to the subject matter of the site.
- No selling, solicitation, advertising, or promotion of products or services is permitted in the Communities. However, you may link to your own personal or firm website or blog.
- Be mindful of complying with all statutory prescriptions, legal restrictions and obligations governing professional conduct including those regulating communication, advertising, confidential information of clients and the privacy of individuals.

Handling Intellectual Property

Follow copyright and fair use laws. Always give proper credit. It is standard practice to quote a couple or a few sentences along with a link to others' work, along with attribution. Be mindful of more extensive use of others' work. In no circumstances should others' work be reproduced in its entirety on City Bar-related sites without permission. When in doubt as to the proprietary nature of the material, do not use it. Recognize the potential professional and legal consequences of any failure to follow applicable laws governing the use of others' materials. When in doubt ask the Director of Communications (efriedman@nycbar.org) or the City Bar General Counsel (laxelrod@nycbar.org).

Reporting Inappropriate Conduct

If there is an issue you'd like to report or content you'd like to flag, send a message to Lauren Axelrod, General Counsel – laxelrod@nycbar.org; or the Membership Department – membershipservices@nycbar.org. Please note that while the City Bar has no obligation to delete content that you find personally objectionable or offensive, we will do our best to address any problems that may arise. When there is a violation of our guidelines or policies, we may:

1. Provide a warning to the offender;
2. Delete some or all of the content;
3. Temporarily or permanently terminate the offending member's account or take other steps to maintain a respectful, professional environment (we don't want to, so don't make us).

Things to Remember

- The content provided by users is their opinion and not that of the City Bar.
- The community forum for each committee is accessible only to members of that committee and City Bar administrators.
- Our guidelines and policies may evolve over time and we reserve the right to modify or change these guidelines and policies without notice.

Thanks for joining us!