



2014 THURGOOD MARSHALL SUMMER LAW INTERNSHIP PROGRAM

The Thurgood Marshall Summer Law Internship Program is an intensive program which places high-achieving inner-city high school students with legal employers for the summer, and provides them with additional programming before, during, and after the summer designed to help them prepare for a legal career.

Students are selected to participate in the Program based upon personal interviews and demonstrated academic excellence. They are first nominated by their schools and then interviewed at the New York City Bar; this process consists of face-to-face meetings with the students and a written test that is administered to determine comfort with challenges common in an office environment. Job assignments in firms vary depending on the needs of the employer, but typically include assisting paralegals, filing, record keeping, assisting library and back-office personnel, data entry and document and exhibit organization.

Prior to interviewing with employers, all applicants participate in a mandatory, three-part Pre Employment Training. The purpose of this training is to identify the students who are most prepared to take on the requirements of the Thurgood Marshall Summer Law Internship Program, and to provide valuable training for all students to help them strengthen their application materials for future opportunities.

In addition to their employment, the interns attend the following development workshops:

Pre-Employment Trainings

These trainings, in collaboration with human resources representatives from partner firms and career services professionals from regional law schools, provide all applicants with one-on-one resume and cover letter review, presentations on interview preparation, mock interviews, and general office etiquette including email/telephone training, speaking and presentation exercises; and professional attire workshops.

Orientation

Roundtable orientation sessions, led by alumni of the program, include discussions on successful internship guidelines, such as workplace attire, electronic etiquette, networking, interacting at meetings and workshops, and tips for making a lasting impression.

Networking Workshop & Speed Networking at ABC News

A comprehensive networking training, followed by participation in a Speed Networking Program sponsored by ABC, where students meet in speed-sessions with volunteer attorneys.

Law Class at Columbia University

A law class provided by a Columbia Law School professor, where interns discuss a domestic abuse case and are exposed to the Socratic method.

Legal Writing Workshop

An interactive writing workshop provided by Diane Rosky of Rosky Legal Education LLC. Volunteer attorneys participate in writing and editing exercises with small groups of students.

Diverse Career Opportunities Panel

A panel of four attorneys in diverse career fields speaks about their career paths and provide advice for attaining one's professional goals. The students are then divided into small group sessions with attorneys who speak about their career paths, and the students report back to the group, followed by an open networking session.

Mock Trial in Federal Court

Law students and volunteer attorneys coached the interns at Fordham Law School as they prepared for a mock trial, which was argued before Judge Sandra Townes in Federal Court in Brooklyn.

Job Shadow Week

To culminate their internships, students spend a week shadowing attorneys in companies and organizations; each student is paired with the company that most closely aligned with their career aspirations. The students participate in mock meetings, observed attorneys within each organization, and some students shadowed attorneys in court.

Since the program's inception in 1993, the program has placed more than 1,300 students in law firms, corporate law departments, non-profit/government organizations and law schools throughout the city.

HOW TO GET INVOLVED

HOST A SUMMER INTERN

To host a Thurgood Marshall intern in your firm/company, please complete and return the Employer Registration Form: <http://bit.ly/1dPdVkx>

VOLUNTEER

To volunteer at one of the weekly development programs, please visit the links below.

Pre-Employment Trainings: **April 15, 21 & May 1**

<http://bit.ly/1gi0Xtq>

Speed Networking Event: **July 8**

<http://bit.ly/1msdQcb>

Legal Writing Workshop: **July 17**

<http://bit.ly/1gD44ia>

Diverse Career Opportunities Program: **July 22**

<http://bit.ly/1c1V4yt>

HOST JOB SHADOW WEEK

To host a student or group of students during Job Shadow Week, please complete the Registration Form:

<http://bit.ly/1d2cY49>

For more information about the program, please contact:

Clare Plunkett, Administrator, Diversity Pipeline Initiatives at (212) 382-6772/cplunkett@nycbar.org

Paula Edgar, Chair, Diversity Pipeline Initiatives Committee at (917) 566-8042/paulaedgar1@gmail.com